

**GOVERNMENT COLLEGE OF ENGINEERING & TECHNOLOGY, JAMMU
CHAK BHALWAL, JAMMU-181122 (J&K)**

Minutes of the 2nd Meeting of the Board of Governors (BoG) TEQIP-III of GCET Jammu, held on 30th November, 2018 (Friday) at 11.00 A.M. at GCET Campus Chak Bhalwal, Jammu.

PRESENT:

1. Ms.Sarita Chauhan IAS, Administrative Secretary Higher Education Department, J&K Government(Honorary Chair BoG).
2. Prof. Manoj Singh Gaur, Director IIT Jammu, Chairperson BoG
3. Prof. R.S.Bhatia, NIT Kurukshetra (AICTE Representative)
4. Prof. Savita Gupta, Director UIET Chandigarh (Mentor Institute)
5. Prof. Bhopinder Singh, Dean Faculty of Engineering Cluster University Jammu
6. Dr. Sameru Sharma, Dean, Faculty of Engineering University of Jammu, Jammu
7. Prof. Sukhwinder Singh, TEQIP Coordinator, UIET, Chandigarh (Mentor Institute)
8. Prof. D.K. Pandya (Dean Administration), IIT, Jammu
9. Cmde Naresh Kumar, Former Chairman HSL and OSD, IIT Jammu
10. Dr. Sameru Sharma, Principal, GCET, Jammu
11. Mr. Ajay Abrol, Senior Faculty GCET, Jammu
12. Dr.Subhash Chander Dubey, (TEQIP Coordinator), GCET, Jammu
13. Mr. Dhananjay Gadre, Former Chairperson IIET, NSIT, New Delhi

FOLLOWING COULD NOT ATTENDTHE MEETING:

1. Director, IIM Jammu/ or his Nominee, Member
2. Dr. A.K. Singh, Reputed Scientists, DRDO, Director DRDL Hyderabad
3. Mr. J.P. Singh, Executive Director, Power Grid Corporation of India Limited
4. Mr.Yogesh Munjal, Munjal Showa Ltd., Gurgaon.

At the outset Dr. Sameru Sharma, Principal GCET, Jammu welcomed the chairperson, Honorary Chair and all other members of the Board.

Agenda was put up to the Board by Dr. Subhash Chander Dubey TEQIP Coordinator and was taken up by Board of Governors TEQIP-III of GCET, Jammu.

The following decisions were taken:

Item# 2.1	Presentation on over view of GCET Jammu and TEQIP- III activities in GCET Jammu. Presentation was made by Dr. Sameru Sharma Principal on the Profile of the Institution, Construction activities in GCET and ongoing major initiatives taken in GCET Jammu under TEQIP-III. Board noted the Information so provided
Item#2.2	Confirmation of the minutes of 1st meeting of Board of Governors (BoG) TEQIP-III of GCET Jammu held on 17th October, 2017. The Minutes of the first meeting of the Board of Governors (BoG) TEQIP-III of GCET Jammu held on 17 th October 2018 were put up in the meeting for confirmation as there were no comments received from Members, the minutes are confirmed.

	Resolve that the minutes of the 1 st BOG meeting are approved
Item# 2.3	<p>To Report on the Action taken on the decisions of the 1st meeting of Board of Governors (BoG) TEQIP-III of GCET Jammu held on 17th October, 2017. The Action Taken Report on the decision of the 1st meeting of Board of Governors (BoG) TEQIP-III of GCET Jammu held on 17th October 2018 was put up in the BoG meeting.</p> <p>Action taken was confirmed.</p>
Item# 2.4	<p>To approve the Action Plan of TEQIP-III for the Period from October 2018 (Q3, Q4 of 2017) to December 2018 (Q1, Q2 & Q3 of 2018). Action Plan of TEQIP-III for the Period from October 2018 (Q3,Q4 of 2017) to December 2018 (Q1, Q2 & Q3 of 2018) which was submitted to NPIU from time to time, was put up to the Board for ratification.</p> <p>The Board considered and ratified the Action Plans.</p>
Item# 2.5	<p>To inform about the financial status as on 30th September, 2018. The financial status as on 30th September, 2018 of TEQIP-III as per the PFMS software was Appraised to the Board</p> <p>The Board noted the Information so provided.</p>
Item# 2.6	<p>To inform about the procurement of equipments for the Labs of different departments under TEQIP-III. The Procurement status as on 30th September, 2018 of equipments purchased/ Package completed, Package retendered, supply order issued etc. of equipments for the Labs of different departments under TEQIP-III was put up to the Board for information.</p> <p>The Board noted the Information so provided.</p>
Item# 2.7	<p>Re-appropriation of Funds in Procurement Plan submitted in respect of packages of GATE training and Procurement of Computers (EE, ECE and Computer Engineering). The proposal of re-appropriation approved by Principal GCET in respect of GATE Package and Computers Package was put for rectification to the Board.</p> <p>The Board ratified the proposal.</p>
Item# 2.8	<p>Modifications in Packages approved earlier and inclusion of the new packages in the Procurement Plan:</p> <ul style="list-style-type: none"> i) New Packages initiated in PMSS ii) Existing Package Revised in PMSS iii) New package to be Approved and initiated in PMSS <p>The alternation in the packages either increase or decrease in the quantity of the equipments, change in the specifications of the equipments/items/addition or subtraction of equipments in the Packages/Change in the Methods of Procurement from the earlier approved Procurement Plan and initiation of new packages which was not in the earlier Procurement Plan like Employability Skill Training, Laptops, LCD Projector with Screen, Language Lab (Software),Automation of Library and Tally ERP9.0 (software), was put up to the Board for Approval</p> <p>The Board considered and approved.</p>

Item# 2.9	<p>To approve creation of Sustainability Funds under TEQIP-III for GCET Jammu</p> <p>To approve the Creation of sustainability Fund i.e four funds-Corpus, Faculty Development ,Equipment replacement and Maintenance fund and to deposit at least 8% of revenue every year in the sustainability Fund. To suggest the measures to increase the sustainability fund particularly when college have very low IRG to make it significant.</p> <p>The Board noted the funding of 8% of the revenue approved by the J&K Govt, and a proposal to enhance the same will be put up to the Board in the next BoG.</p>												
Item# 2.10	<p>To inform about the visits of GCET Jammu and UIET by faculty and staff under twinning arrangement. Also the various activities conducted at GCET Jammu and UIET Chandigarh under Twining arrangement, till 31st October 2018.</p> <p>Under the twinning arrangement the various visits were performed by the Mentee Institute (Govt. College of Engineering, Jammu) to Mentor (UIET Chandigarh) and vice versa till 31st October 2018.The various activities conducted at GCET Jammu and UIET Chandigarh under Twining Arrangement was appraised to the Board</p> <p>The Board noted the information so provided.</p>												
Item# 2.11	<p>To approve the proposal for participation/conducting by GCET faculty/Staff/ students to attend & to organize in different Academic/ NPIU/Mentor activities till 30-09-2018.</p> <p>The proposals received from the faculty/staff/students to attend and to organize Workshop/ Conference/Seminar etc were put up to the Board for Approval.</p> <p>The Board approved and ratified the proposals.</p>												
Item# 2.12	<p>To inform regarding financial limits of TEQIP-III at different level.</p> <p>The financial limits of different levels at institute as approved by the MHRD as per email dated 23rd June, 2017 was informed to the Board:</p> <table border="1" data-bbox="491 1171 1361 1283"> <thead> <tr> <th>S.No.</th> <th>Designation</th> <th>Financial Limits</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>TEQIP Coordinator</td> <td>Upto Rs. 5 lakh</td> </tr> <tr> <td>2</td> <td>Director/Principal</td> <td>Above Rs. 5 lakh upto Rs. 50 lakh</td> </tr> <tr> <td>3</td> <td>Chairman BoG</td> <td>Above Rs. 50 lakh</td> </tr> </tbody> </table> <p>The Board noted the above Financial limits.</p>	S.No.	Designation	Financial Limits	1	TEQIP Coordinator	Upto Rs. 5 lakh	2	Director/Principal	Above Rs. 5 lakh upto Rs. 50 lakh	3	Chairman BoG	Above Rs. 50 lakh
S.No.	Designation	Financial Limits											
1	TEQIP Coordinator	Upto Rs. 5 lakh											
2	Director/Principal	Above Rs. 5 lakh upto Rs. 50 lakh											
3	Chairman BoG	Above Rs. 50 lakh											
Item# 2.13	<p>Delegation of Powers to Principal GCET (For TEQIP related activities only) for granting permission to Faculty, Staff and students to visit outside the State for academic and other activities including that are proposed by Mentor Institution/NPIU/MHRD, GOI from time to time.</p> <p>To expedite the process of participation of faculty/staff/Students of the GCET in the TEQIP related academic activities, Principal GCET (Institute Project Director) was authorized to grant Permission for such activities by BoG in its meeting held on 17-10-2017.But this was again put up to the re- constituted BoG for ratification.</p> <p>The Board considered and approved.</p>												
Item # 2.14	<p>To approve the limits for conducting different academic activities by GCET Jammu on the pattern of UIET Chandigarh/Mentor Institute and to maintain the uniformity within different Department of GCET Jammu.</p> <p>Following limits for conducting various activities was put up to the Board for Approval, on the pattern of UIET Chandigarh/Mentor Intuition:</p>												




S. No	Item Description	Maximum permissible amount per unit	No of Participants	Amount
1	Snacks /lunch/ Dinner	Rs. 350 per person per day		
2	Stationary and Consumables	Rs. 100 per person for event		
3	Honorarium	Ceiling on upper limit Rs. 4,000/- per day per Expert (Rs. 5,000/- for Expert from IIT's/ Industry) as per MHRD Notification dated: 27 th September, 2017		
4	Printing Certificates/ Banner	Rs. 10,000 (Total)		
5	Photo and CD of the program for records	Rs. 5000 (Total)		
6	Travel (if some visit is planned)	As per prevailing rates of hired vehicles		
7.	Hiring of Vehicle for Experts etc	As per prevailing rates of hired vehicles.		
8.	Any other	Limited to 5 % of the total expected expenditure		
9.	Course Material	Rs.500 per participant		
	TOTAL			

- For deciding course fee: outside participants should be charged such that total expenditure is less than the total registration fees.

- **Organizing National and International Conferences:** All departments in the institute are privileged to organize contemporary theme based national/international conferences/symposia/workshops with regular frequency. A detail proposal along with brochure, other sponsorships and probable budget of expenses is to be submitted. The proposal so initiated by organizing team from the departments, shall be scrutinized by Concern HODs Nodal Officer Academics and TEQIP coordinator. A funding to the maximum limit of **Rs 2.5 lakhs** for National Conference and **Rs. 6.5 lakhs** for International Conference will be provided under TEQIP-III, in installments, with the expectation that organizers would meet further conference budget through sponsorships, registrations and exhibition stalls. The advance of **Rs. 50,000/- (in 2 spells of Rs. 25,000/- each)** and **Rs. 1,00,000/- (in 4 spells of Rs. 25,000/- each)** may be given as seed money to be used for Hospitality to participants, Venue and logistic arrangements, Replication of printed training materials, Publication of proceedings, Travel, boarding & lodging for invited experts. The organizers will have to utilize all the funding received from other sponsors, only remaining support will be given through TEQIP-III.

- An Academic Committee would be formed with two external Members(IITJ/UIET) for clearing the proposals of International Travel/International Conferences of Abroad

The Board considered and Approved.

Item#2.15 To approve regarding ceiling for attending/Presenting National/International Conference/ Seminar/ Workshops etc., other mandatory participation conducted by IIT/IIM/NPIU for the faculty members.

The limits for faculty and staff for each following category for attending/Presenting National/International Conference/ Seminar/ Workshops etc., was proposed to BoG. A Faculty /Staff Member can avail this grant once in a calendar year for attending National and International conference each. Whereas, the International Travel will be limited to only once during the project tenure was also proposed for

	Approval.																		
	<table border="1"> <thead> <tr> <th>S.No.</th> <th>Category</th> <th>Ceiling Amount(Rs)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Faculty (Regular)</td> <td>No limit/As per entitlement.</td> </tr> <tr> <td>2</td> <td>Faculty (Temporary)</td> <td>80,000</td> </tr> <tr> <td>3</td> <td>Staff</td> <td>50,000</td> </tr> </tbody> </table>	S.No.	Category	Ceiling Amount(Rs)	1	Faculty (Regular)	No limit/As per entitlement.	2	Faculty (Temporary)	80,000	3	Staff	50,000						
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1	Faculty (Regular)	No limit/As per entitlement.																	
2	Faculty (Temporary)	80,000																	
3	Staff	50,000																	
	The BoG approved the proposal and the aforementioned limits.																		
Item# 2.16	<p>To inform regarding the appointment of TEQIP-III staff.</p> <p>The process of selection of Computer Information Assistants and Joining of Mr. Vishal Singh Computer Information Assistant (w.e.f 06.01.2018) in TEQIP-III cell of GCET, was put up the Board for approval .</p> <p>The Board considered and Approved.</p>																		
Item# 2.17	<p>To enhance the Salary of Computer Information Assistant engage on contract salary in TEQIP Cell of GCET and approve the casual leaves in a calendar year on the pattern of SPIU staff.</p> <p>The Proposal for enhance the Salary of Computer Information Assistant engage on contract salary in TEQIP Cell, to Rs.25000/= per month and casual Leaves of one day per month/ a total of 12 in a calendar year was put up to the Board for approval.</p> <p>The Board considered and approved.</p>																		
Item# 2.18	<p>To modify the qualifications/eligibility conditions for the post of Project Officer TEQIP cell of GCET and enhance the contract Salary. To approve the casual leaves in a year on the pattern of J&K SPIU staff.</p> <p>The proposed to revise the qualifications/eligibility conditions and enhance the salary of the posts before re-advertising the posts as under and the casual Leaves of one day per month/ a total of 12 in a calendar year was put up to the Board for approval:</p> <table border="1"> <thead> <tr> <th>S.No</th> <th>Name of the Post</th> <th>Existing Qualification/ Eligibility criterion</th> <th>Existing Salary</th> <th>Revised Qualification/ Eligibility criterion</th> <th>Revised salary</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Project Officer</td> <td>Retired Centre Government/PSU/ State & Central University Employee with less than 65 years on the last date of advertisement. The applicant should be graduate in any discipline from recognized University/ Institute with atleast 15 years of working accountancy experience.</td> <td>35,000 (TEQIP-II)</td> <td>Retired State/Centre Government/ Central PSU/ State & Central University Employee with less than 65 years on the last date of advertisement. The applicant should be minimum Post Graduate in any discipline from recognized University/ Institute with atleast 20 years of experience. Preference shall be given to working Accountancy experience.</td> <td>50,000 (Fixed) + HRA @16% for non-state subject candidate only)</td> </tr> <tr> <td>2.</td> <td>Computer operator cum Accounts Assistant</td> <td>Candidate should be BCA or B.Com with computer course of 1 year from the recognized university with suitable experience of 2 years. Preference shall be given to the candidate working knowledge of Tally software and Management Information System. Candidate should be 18-35 years of age.</td> <td>16,000 (TEQIP-II)</td> <td>BCA or B.Com degree from any government recognized Institute / University with minimum 50% of marks and at least 2 years of working accountancy in any Government Organization / University / PSU / Educational Institute. Preference shall be given to the candidates having working knowledge Tally Software. Candidate should be 18-35 years of age.</td> <td>25,000 (Fixed)</td> </tr> </tbody> </table> <p>The Board considered and approved the Proposal.</p>	S.No	Name of the Post	Existing Qualification/ Eligibility criterion	Existing Salary	Revised Qualification/ Eligibility criterion	Revised salary	1.	Project Officer	Retired Centre Government/PSU/ State & Central University Employee with less than 65 years on the last date of advertisement. The applicant should be graduate in any discipline from recognized University/ Institute with atleast 15 years of working accountancy experience.	35,000 (TEQIP-II)	Retired State/Centre Government/ Central PSU/ State & Central University Employee with less than 65 years on the last date of advertisement. The applicant should be minimum Post Graduate in any discipline from recognized University/ Institute with atleast 20 years of experience. Preference shall be given to working Accountancy experience.	50,000 (Fixed) + HRA @16% for non-state subject candidate only)	2.	Computer operator cum Accounts Assistant	Candidate should be BCA or B.Com with computer course of 1 year from the recognized university with suitable experience of 2 years. Preference shall be given to the candidate working knowledge of Tally software and Management Information System. Candidate should be 18-35 years of age.	16,000 (TEQIP-II)	BCA or B.Com degree from any government recognized Institute / University with minimum 50% of marks and at least 2 years of working accountancy in any Government Organization / University / PSU / Educational Institute. Preference shall be given to the candidates having working knowledge Tally Software. Candidate should be 18-35 years of age.	25,000 (Fixed)
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1.	Project Officer	Retired Centre Government/PSU/ State & Central University Employee with less than 65 years on the last date of advertisement. The applicant should be graduate in any discipline from recognized University/ Institute with atleast 15 years of working accountancy experience.	35,000 (TEQIP-II)	Retired State/Centre Government/ Central PSU/ State & Central University Employee with less than 65 years on the last date of advertisement. The applicant should be minimum Post Graduate in any discipline from recognized University/ Institute with atleast 20 years of experience. Preference shall be given to working Accountancy experience.	50,000 (Fixed) + HRA @16% for non-state subject candidate only)														
2.	Computer operator cum Accounts Assistant	Candidate should be BCA or B.Com with computer course of 1 year from the recognized university with suitable experience of 2 years. Preference shall be given to the candidate working knowledge of Tally software and Management Information System. Candidate should be 18-35 years of age.	16,000 (TEQIP-II)	BCA or B.Com degree from any government recognized Institute / University with minimum 50% of marks and at least 2 years of working accountancy in any Government Organization / University / PSU / Educational Institute. Preference shall be given to the candidates having working knowledge Tally Software. Candidate should be 18-35 years of age.	25,000 (Fixed)														

*em# 2.19	<p>To inform regarding requirement of the TEQIP-III Accounts Staff. The Board was appraised that, at present there are three posts of Accountant and Accounts Assistants in the Institute, out of which two posts are vacant and these need to be filled up on urgent basis for better financial management of TEQIP-III account.</p> <p>The Board advised Principal to approach Administrative Department for filling these posts separately.</p>												
Item# 2.20	<p>To inform regarding the status of NBA accreditation of GCET, Jammu. The status of NBA Accreditation of UG Engineering Programs of GCET Jammu, was informed to the Board</p> <p>The Board noted the Information so provided.</p>												
Item # 2.21	<p>Vision/Mission of the GECT Jammu. The Vision and Mission of GCET was put up before the Board</p> <p>The Board suggested that Vision & Mission needs revision and while re-framing, the Vision/Mission of Reputed Institutions may also be taken into consideration.</p>												
Item# 2.22	<p>To approve TA/DA of Contract Faculty and TEQIP Cell Staff of GCET and invited Faculty/Experts for academic activities as proposed under TEQIP-III. The TA/DA of Contract Faculty and TEQIP Cell Staff of GCET as per MHRD Notification No.F.No.16-26/2017-TS.VII dated:27th September, 2017 was proposed to the Board for Approval as under:</p> <table border="1" data-bbox="507 913 1289 1093"> <thead> <tr> <th>S.No</th> <th>Category</th> <th>Pay level (7th Pay)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Contract Faculty/ faculty engage on academic arrangement</td> <td>Pay level (9-11)/Entry level Assistant Professor (AGP 6000)</td> </tr> <tr> <td>2.</td> <td>project officer</td> <td>Pay level (6-8)</td> </tr> <tr> <td>3.</td> <td>Computer Information Assistant/ Accounts Assistant</td> <td>Pay level (5 & below) with Hotel charges Rs.750 per day</td> </tr> </tbody> </table> <p>The Board approved the above norms.</p>	S.No	Category	Pay level (7 th Pay)	1.	Contract Faculty/ faculty engage on academic arrangement	Pay level (9-11)/Entry level Assistant Professor (AGP 6000)	2.	project officer	Pay level (6-8)	3.	Computer Information Assistant/ Accounts Assistant	Pay level (5 & below) with Hotel charges Rs.750 per day
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1.	Contract Faculty/ faculty engage on academic arrangement	Pay level (9-11)/Entry level Assistant Professor (AGP 6000)											
2.	project officer	Pay level (6-8)											
3.	Computer Information Assistant/ Accounts Assistant	Pay level (5 & below) with Hotel charges Rs.750 per day											
Item # 2.23	<p>To approved the TA/DA and Honorarium for Scientific officers/Library staff/Technical staff of the Institute of National importance/Central Universities/ institution/DRDO/ ISRO/ BARC/NPL etc. for inviting for various activities under TEQIP-III. The TA/DA and Honorarium of Scientific officers/Library staff/Technical staff of the Institute of National importance/Central Universities/ institution/DRDO/ ISRO/ BARC/NPL etc invited for various activities under TEQIP-III, was proposed to the Board as per other equivalent grade Faculty/staff of the Institute under MHRD notification No.F.No.16-26/2017-TS.VII dated: 27th September, 2017.</p> <p>The Board considered and approved.</p>												
Item# 2.24	<p>To approve TA/DA (Transport and Boarding and lodging facility) to students for participation in Activities outside the State/Outside the Institute but within the State, for participation in Training Program / Technical Visits/Industrial visits/Exhibitions/Technical Tour/ Techfest/ Workshops/ Conferences etc. under Twinning Arrangement and other Academic activities proposed by NPIU under TEQIP-III.</p> <p>The ceiling amount for stay, food and travel of UG students for various activities under TEQIP-III was proposed to the Board per the mentor institute as under :</p> <p>Registration Fee upto Rs.3000/- per student and TA/DA as per the following Rates:</p>												




	<p>i) Outside the Institution but within the state only travelling expenses (to and fro in AC-III Tier/Any type of Public Bus) and Refreshment charge @Rs.100/- per student per day.</p> <p>ii) Outside the state as per the following rates:</p> <table border="1"> <thead> <tr> <th>For Stay in Hotel per day (Ceiling Limit)</th> <th>For Stay in Govt. Guest House/ Govt. Hotel</th> <th>Food Bill per day (Ceiling Limit)</th> <th>Mode of Travel (Ceiling Limit)</th> </tr> </thead> <tbody> <tr> <td>Rs. 750/-</td> <td>As per actual (On submission of bills)</td> <td>Rs. 500/- (No food bill is required)</td> <td>AC-III Tier/Any type of Public Bus. (on submission of Tickets)</td> </tr> </tbody> </table> <p>(*For outstation Academic Activities like Industrial visits/Technical Visits/Survey Camp etc. but conducted within state that lasts for more than one day, the TA/DA rated as per above Table would be permitted)</p> <p>The Board approved the above norms.</p>	For Stay in Hotel per day (Ceiling Limit)	For Stay in Govt. Guest House/ Govt. Hotel	Food Bill per day (Ceiling Limit)	Mode of Travel (Ceiling Limit)	Rs. 750/-	As per actual (On submission of bills)	Rs. 500/- (No food bill is required)	AC-III Tier/Any type of Public Bus. (on submission of Tickets)	
For Stay in Hotel per day (Ceiling Limit)	For Stay in Govt. Guest House/ Govt. Hotel	Food Bill per day (Ceiling Limit)	Mode of Travel (Ceiling Limit)							
Rs. 750/-	As per actual (On submission of bills)	Rs. 500/- (No food bill is required)	AC-III Tier/Any type of Public Bus. (on submission of Tickets)							
Item # 2.25	<p>To approve refreshment charges to students for participation in Induction Programme/Training Program/Technical Visits/Exhibitions/ Local Technical Tour/ Tech -fest/ Local Industrial visits /Workshops/Conferences and other activities permissible under TEQIP-III.</p> <p>Refreshment charge max of Rs.100/= per student per day for activities that lasts for minimum one working day within the College campus or Local Technical Tour/ Local Industrial visits was proposed to the Board</p> <p>The Board considered and approved.</p>									
Item # 2.26	<p>To approve the Registration Fee and TA/DA for Summer Internship of the selected students under TEQIP-III.</p> <p>The ceiling amount for stay, food and travel of UG students for Internship under TEQIP-III was proposed to the Board as under :</p> <p>Registration Fee upto Rs.2000 and TA/DA as per the following Rates:</p> <p>i) Within state only travelling expenses (to and fro in AC-III Tier/Any type of Public Bus) once and Refreshment charge @ Rs.100/= per student per day.</p> <p>ii) Outside the state as per the following rates:</p> <table border="1"> <thead> <tr> <th>For Stay in Hotel per day (Ceiling Limit)</th> <th>For Stay in Govt. Guest House/Govt. Hotel</th> <th>Food Bill per day (Ceiling Limit)</th> <th>Mode of Travel (Ceiling Limit)</th> </tr> </thead> <tbody> <tr> <td>Rs. 750/-</td> <td>As per actual (On submission of bills)</td> <td>Rs. 500/- (No food bill is required)</td> <td>AC-III Tier/Any type of Public bus. (on submission of Tickets)</td> </tr> </tbody> </table> <p>The Board approved the above norms</p>	For Stay in Hotel per day (Ceiling Limit)	For Stay in Govt. Guest House/Govt. Hotel	Food Bill per day (Ceiling Limit)	Mode of Travel (Ceiling Limit)	Rs. 750/-	As per actual (On submission of bills)	Rs. 500/- (No food bill is required)	AC-III Tier/Any type of Public bus. (on submission of Tickets)	
For Stay in Hotel per day (Ceiling Limit)	For Stay in Govt. Guest House/Govt. Hotel	Food Bill per day (Ceiling Limit)	Mode of Travel (Ceiling Limit)							
Rs. 750/-	As per actual (On submission of bills)	Rs. 500/- (No food bill is required)	AC-III Tier/Any type of Public bus. (on submission of Tickets)							
Item # 2.27	<p>To approve reimbursement Tuition/Course fee to faculty for pursuing Ph.D/ M.Tech/PG (Full time/Part time) for faculty and staff in the recognized institutes as per NPIU guidelines.</p> <p>The following ceiling limits for reimbursement of Tuition Fee/Course Fee per semester for each category of programme was proposed to the Board for approval</p> <table border="1"> <thead> <tr> <th>S.No.</th> <th>Category</th> <th>Ceiling Amount(Rs)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Ph.D Programme</td> <td>Rs. 30000.00</td> </tr> <tr> <td>2</td> <td>M.E/M.Tech/PG</td> <td>Rs. 25000.00</td> </tr> </tbody> </table>	S.No.	Category	Ceiling Amount(Rs)	1	Ph.D Programme	Rs. 30000.00	2	M.E/M.Tech/PG	Rs. 25000.00
S.No.	Category	Ceiling Amount(Rs)								
1	Ph.D Programme	Rs. 30000.00								
2	M.E/M.Tech/PG	Rs. 25000.00								

	The Board approved the limits.
Item # 2.28	<p>To approve reimbursement Tuition/Course fee to staff members for pursuing UG (Full time/Part time) in the recognized institutes as per NPIU guidelines.</p> <p>Proposal to allow the Technical Staff members of GCET to Pursue UG Course in Engineering under Lateral Entry Scheme and to wave off the Tuition Fee of such Employee was put up to the Board</p> <p>The Board considered the proposal to allow technical staff to pursue UG courses with in GCET and advised to put up detailed proposal in next BoG.</p>
Item # 2.29	<p>To approve various modified requisition Forms, Food bill claim, TA/DA Bill and PFMS payment order Form for conducting various academic and procurement activities under TEQIP-III.</p> <p>Various modified requisition Forms, Food bill claim, TA/DA Bill and PFMS payment order Form utilized for conducting various academic and procurement activities under TEQIP-III to make them clear and understandable on the pattern of UIET Chandigarh was put up to Board for Approval.</p> <p>The Board noted the forms used for TEQIP activities.</p>
Item # 2.30	<p>Change of Nomenclature of Lecturer (AA) Academic arrangement to Assistant Professor (AA) with effect from 2015 session onward.</p> <p>For maintaining proper (Students: Faculty) ratio for the last three years in view of the NBA Accreditation, the designation of Lecturer (AA) was proposed to change to Assistant Professor (AA), since, 2013 session, as they are being recruited with qualifications prescribed for Assistant Professors strictly as per AICTE norms.</p> <p>The Board recommend to change the nomenclature and advised the Principal to take up the matter with Administrative Department.</p>
Item # 2.31	<p>To engage the Assistant Professor (contract) for one year extendable up to three years on the pattern of NPIU.</p> <p>To meet the NBA requirement and to utilize the services of Lecturer (AA) effectively in TEQIP-III related activities. It proposed to engage Lecturer/Assistant Professor (AA) for one year extendable up to three years on the pattern of NPIU.</p> <p>The Board considered but not Approved, being a policy decision to be taken by Administrative department.</p>
Item # 2.32	<p>To approve the TA/DA claim of faculty engaged on Academic arrangement at par with the Entry level permanent faculty under TEQIP-III.</p> <p>TA/DA of the faculty engaged on academic arrangement in GCET is proposed equivalent to the Assistant Professor (AGP 6000) in the Pay level (9-11) of the, MHRD Notification No.F.No.16-26/2017-TS.VII dated: 27th September, 2017, on the pattern of UIET Chandigarh/Mentor Institute.</p> <p>The Board considered and Approved.</p>
Item # 2.33	<p>To approve the honorarium for External Member BoG, BoS/Examination Committee, Academic Council, Industry Consultation Committee as per NPIU/MHRD Norms.</p> <p>TA/DA and Honorarium as per MHRD notification No.F.No.16-26/2017-TS.VII dated: 27th September, 2017, proposed to provide for such meetings to the external Members.</p> <p>The Board considered and Approved.</p>

Item # 2.34	<p>To approve the honorarium for Institute faculty taking classes/lectures in Induction Program/ Proficiency Modules and Technical courses etc./ and local faculty other than institute invited for taking classes/lectures in / Proficiency Modules and Technical courses for socially and economically underprivileged groups including SC, ST, OBC and Women students.</p> <p>To give academic support to the socially and economically underprivileged groups including SC, ST, OBC and Women students within the campus beyond the routine/Academic schedule in Academic Subjects, Enhancing English and Communication and Presentation Skills, Building Students' Non-cognitive Skills etc., an honorarium of Rs.1000/- per hour (Inclusive of local travel) to local faculty of nearby Universities/Institutions other than GCET, was Proposed to the BoG.</p> <p>The Board considered and Approved.</p>
Item # 2.35	<p>To endorse the NPIU Empanelled Competent and Professional Service Providers for the delivery of course called "GATE Training" based on the quality using QCBS.</p> <p>To endorse the NPIU Empanelled Competent and Professional Service Providers for GATE Training and BoG was inform about financial Quotations invited from four service providers and M/S The GATE Academy, Bangalore provided the lowest rate quotes of Rs.13,583.00 (Including GST) , per candidate, a total amount of Rs.38,57,566.00 for 300-350 hours GATE Training. The vendor started GATE Training of five Branches of Engineering w.e.f 15th September 2018 in two spells (Sept-Oct 2018 and (Jan.2019).</p> <p>Board noted the information so provided and ratified the same</p>
Item # 2.36	<p>To endorse the NPIU Empanelled Competent and Professional Service Providers for separate finishing course called "Employability Skills Training" covering quantitative aptitude, logical reasoning, verbal aptitude, GD & PI and resume writing , to be identified using QCBS.</p> <p>To endorse the NPIU Empanelled Competent and Professional Service Providers for Employability Skills Training and BoG was informed that financial quoted are being invited from the NPIU empanelled competent and professional service providers to provide training to final and pre-final year students.</p> <p>Board noted the information so Provided.</p>
Item # 2.37	<p>To approve the NPIU empanelled competent and Wifi service provider/ Reliance for providing wifi in the GCET campus based on QCBS.</p> <p>Board was informed that NPIU has empanelled M/S Reliance Jio Infocomm Ltd. for providing Wi-Fi Internet connectivity to students, faculty and staff from TEQIP-III institutions by providing TEQIP-III Wi-Fi plan covering Internet Data of 30 GB/User/Month on FUP basis of 1 GB per day at the Cost of Rs.100.00 per month (Exclusive Tax). Survey was already conducted by Jio team twice and plan was submitted, vetted and approved by the Institute. Reliance has already completed 80% the work for the GCET.</p> <p>Board noted the information.</p>
Item # 2.38	<p>To approve the NPIU Empanelled Competent and Professional Service Providers for conducting Employability Test for all semester / four year students of GCET.</p> <p>The Board was inform that NPIU has identified an agency providing tool for testing and tracking employability of under graduates studying in engineering institutes to improve the employability of students pursuing engineering courses in colleges under TEQIP phase III. The program envisages using standardized</p>




	<p>employability assessments to assess students and identify their training needs. The test of 30% students was conducted in the GCET.</p> <p>Board noted the information so provided.</p>
Item# 2.39	<p>To inform regarding the Performance Audit held from 26th to 29th July 2018. Performance Auditing under TEQIP-III was conducted in GCET from 26th to 29th July 2018. The Performance audit report was received vide email dated 4th October, 2018. The outcome of the report and Grade awarded by Auditor was appraised to the Board.</p> <p>Board noted the information and advised the principal to take appropriate measures recommended by the Auditor for quality improvement.</p>
Item# 2.40	<p>To approve the award for final year students who qualify GATE/GRE/GMAT and granted admission in IITs/IISc/Foreign Universities under TEQIP-III. For Final year students who qualify GATE/GRE/GMAT and granted admission in IITs/IISc/Foreign Universities, it was proposed to award a certificate of appreciation to such students.</p> <p>The Board considered and Approved.</p>
Item# 2.41	<p>To approve the award for the students of GCET who complete the 1st year/ 4-Year B.E Program without backlog/chanceless. To improve the transaction rate, students who clear 1st year of the BE course and students who clears BE without backlog throughout the course with 65% marks, it was propose to award a certificate of appreciation to them.</p> <p>The Board considered and Approved.</p>
Item# 2.42	<p>To approve the award and certificate of appreciation for the students of GCET who secure first, second and third positions in the sport event at National/International Level of Sports event recognized by J&K Govt. under TEQIP-III. It was proposed to award a certificate of appreciation to the students who secure first, second and third positions in the sport event at National/International level recognized by J&K Govt.</p> <p>The Board considered and Approved.</p>
Item# 2.43	<p>To grant permission to students for startup activities, entrepreneur completion/business plan completion etc in Universities/Institutions, located in J&K state and other Reputed Institutions, providing registration fee, travel expenses etc under TEQIP-III. It was proposed to allow students in startup activities, entrepreneur completion/business plan completion/workshops/ Hackathon in Universities/Institutions located in J&K state and other reputed institutions, with Registration Fee upto Rs.2000, and applicable travel expenses.</p> <p>The Board Approved the Proposal.</p>
Item# 2.44	<p>To approve the award (2013-17) batch/ 2017 pass out students who qualify GATE and granted admission in NITs/IITs/IISc/Foreign Universities under TEQIP-III. TEQIP-III was started from session 2017-18, therefore it was proposed to award the certificate of appreciation to 2017 and 2018 passout students who qualify GATE/GRE/GMAT etc and granted admission in NITs/IITs/IISc/Foreign Universities.</p>

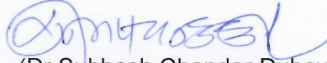
	The Board Approved the Proposal.
Item# 2.45	<p>Providing Laptops to all permanent faculty Members of the Institute to introduce the use of ICT technologies effectively in teaching and learning process of College.</p> <p>The Proposal to provide one Laptop of suitable configuration to each permanent Faculty members of the Institution for use in the institute was put up to the Board for Approval, realizing the importance of Information and Communication Technology (ICT) in the effective Teaching-learning Process, to give access to the high quality e-content available in all disciplines and subjects to the students etc.</p> <p>Such faculty members are required to submit a utilization report in each semester on the use of Laptop in the class room teaching with the traditional class room Teaching.</p> <p>The Board Approved the Proposal.</p>
Item# 2.46	<p>To permit the Faculty/staff/students to participate in the Courses/ National Level Training Programs in Collaboration with Leading Industry with registration Fee run by the Organizations like ESCI Hyderabad and National Productivity Council, GIAN(Global Initiative of Academic Network, GOI), Electronics and ICT Academy (An initiative of ministry of electronics & IT, GOI), Advance Training Institutes (ATIs) GOI etc under TEQIP-III.</p> <p>A Proposal to permit Faculty/Staff (case by case basis) of the Institute to participate in the courses run/organized by the Organizations like ESCI Hyderabad, National Productivity Council (under Ministry of Commerce and Industries GOI) GIAN (Global Initiative of Academic Network), Advance Training Institutes (ATIs) etc with registration Fee was put up to the Board for Approval</p> <p>The Board approved the Proposal except in respect of ESCI Hyderabad.</p>
Item# 2.47	<p>To inform regarding the Survey Report of Research team from Stanford University Conducted in GCET along with the other Institution to access the Academic (mathematics and physics) and Higher Order Thinking (critical thinking and quantitative reasoning) skills.</p> <p>The information about the Survey Report of Research team from Stanford University Conducted in GCET along with the other Institution to access the Academic (mathematics and physics) and Higher Order Thinking (critical thinking and quantitative reasoning) skills and the comparison of average skill level of GCET students with average national skill level was shared with the Board.</p> <p>The Board noted the information so provided.</p>
Item# 2.48	<p>To provide the Financial support to the final year students in the Project work and provision of award to the best project of the Institute under TEQIP-III.</p> <p>A proposal to provide financial support to the extent of Rs.15000/= on an average per group to the final year students working on projects for purchase of component / raw material for making a prototype for solving social problems and innovations and an award of letter of appreciation for best project of the institute was put up to the Board for Approval.</p> <p>The Board approved the Proposal.</p>





Item# 2.49	<p>Setting-up of the targets for each permanent Faculty Members of each department/each department for conducting different academic activities within the Institution and participation in academic activities outside the Institution under TEQIP-III.</p> <p>It was proposed to the Board that: Each faculty member shall conduct/organized:</p> <ul style="list-style-type: none"> i) At least one expert lecture and seminar in every six months (Singly/Jointly coordinated) <p>Each department shall organized/conduct :</p> <ul style="list-style-type: none"> ii) At least one workshop (singly/Jointly coordinated) iii) At least one Technical /Industrial Visit/ Tour (singly/Jointly coordinated) iv) One National/International Conference in one year (singly/Jointly coordinated) <p>Each faculty member shall participate in:</p> <ul style="list-style-type: none"> v) At least one FDP/STC conducted by IIT/IIM in a year vi) At least one International conference outside the state in a year. <p>The Board approved the Proposal.</p>
Item# 2.50	<p>To encourage the permanent Faculty Members and staff Members who perform well in the different academic activities/Lab development within the Institution under TEQIP-III.</p> <p>It was proposed to award letter of appreciation to faculty, who stood first, second and third slot in the seminars delivered on the Latest Technologies to the students, by each faculty members once in a year based on feedback from students and the committee constituted by the principal. Similarly, an award of letter of appreciation to Lab staff/Technical supporting staff who perform excellent in developing labs/develop new experiments under TEQIP.</p> <p>The Board considered and approved.</p>
Item# 2.51	<p>To encourage the participation of College Alumni in the Development of the Institute and to recognized their contributions for the Society.</p> <p>It was proposed to introduce three "Distinguished Alumni Award" every year with Citation and certificate of appreciation, in the following categories:</p> <ul style="list-style-type: none"> i) Excellence in the field of Social Service /Public Service/Entrepreneurial ii) Excellence in the Field of Science, Engineering and Technology Innovation iii) Excellence in the Academic or Research/Contribution towards Development of the Institute <p>Nominations shall be evaluated by Committee with External members.</p> <p>The Board Approved the Proposal.</p>
Item# 2.52	<p>To inform regarding Good Governance Development Plan of GCET.</p> <p>The Good Governance Development Plan of GCET send to NPIU was shared with BoG.</p> <p>Board noted the Information so provided.</p>
Item# 2.53	<p>To discuss regarding Register of Interest for BoG.</p> <p>The requirement of Good Governance Development plan related to maintenance and publically disclosing a register of interest of member of its governing body, was put up for discussion in the Board.</p> <p>Board advised for maintenance of the said register on UIET pattern.</p>
Item# 2.54	<p>To inform regarding Academic reforms and Governance.</p> <p>The Activities conducted under the Academic reforms and Governance were appraised to the Board</p>

	The Board noted the information so provided.
Item# 2.55	<p>To approve the Local travel expenses in favor of the TEQIP staff to meet the day to day requirements of TEQIP Office.</p> <p>TEQIP Cell/College Staff members are required send to Jammu city in connection with TEQIP cell related work and they use their Personal BIKE/Vehicle for this Purpose, trip involves a distance of 50-60 Kms. It was Proposed to pay a lump-sum amount of Rs.600 per visit to such Employee.</p> <p>Board resolved that Chairman BoG shall take up this issue separately.</p>
Item# 2.56	<p>To approve the Local travel expenses in favor of the outside Expert/Employee of College, invited to GCET Jammu for conducting activities/participation in activities under TEQIP-III.</p> <p>The Taxi union at Jammu Airport/Jammu Railway station is charging Rs.400-600 to drop the Passenger to the Hotel Location at a distance of 3-10 Kms and the Auto Rickshaw in the Jammu City are not Providing the Bills to the Passenger and charging as per Union Rates. it was proposed to provide</p> <ol style="list-style-type: none"> i) Local Travel maximum of Rs.600/ against the Bill for hiring Taxi ii) A lump sum of Rs. 100/= (up to 5 Kms), Rs.200 (upto 5-10 Kms) and Rs.350 (10-15 Kms.) without producing bills for travelling through Auto Rickshaw. <p>Board resolved that Chairman BoG shall take up this issue separately.</p>
Any other Item with the permission of the Chair	

The Meeting ended with vote of thanks to the chair.


 (Dr. Subhash Chander Dubey)
 Co-coordinator TEQIP-III


 (Dr. Sameru Sharma)
 Principal GCET

Submitted for Approval Please


 (Prof. Manoj Singh Gaur)
 Director IIT Jammu & Chairperson
 BoG, GCET Jammu.

No: TEQIP/GCET/BoG/19/262
 16/11/2019